

Semi-annual

38
1.

Field Report + Accountable Stations
Dead States Reports consisting of:

- a. Consolidated Item Listing
- b. Individual Manual Report
- c. Dollar Value Report.

39 2.

Field Report + Accountable Stations
Property In Use Reports consisting of:

- a. Individual Manual Report
- b. Dollar Value Report



25X1A9a

new per
OD 5/16/56
Jm

Approved by

Supply Dir. - a. Alphabetical Nomenclature
HBM history of Agency
material which is
catalogued

b. Same as above by
FIIN member

SD/SOD/ICB
Frequency: Annual Run with Accumulated
Monthly Supplements

Monthly Supplements

Disposition: Destroy ~~annually~~ each monthly
supplement upon receipt of new
monthly supplement. Destroy all
upon receipt of new annual
run.

per Mr [redacted] 5/16/56
Jm